



# SSB PAYROLL LOAN APPLICATION FORM

## 1. PERSONAL DETAILS

Title	Surname	First Names	DOB (dd-mm-yyyy)	Gender, M / F
Identity No.	Payroll/EC No.		Rank/Position	
Employer/Ministry		Gross Income \$	Net Income \$	
Permanent Employee	YES <input type="checkbox"/> NO <input type="checkbox"/>	Runout Date / /	Date of Engagement / /	
Residential Address				
Physical Work Address				
Phone No (work)		Cell	Email	
NEXT OF KIN				
Title	Surname	First Names	Cell	
Residential Address				

## 2. LOAN DETAILS

Amount (US\$)	3 months	6 months	9 months	12 months	
<b>Purpose of Loan:</b> Agric-Inputs <input type="checkbox"/> Agric-Equipment <input type="checkbox"/> Building <input type="checkbox"/> School <input type="checkbox"/> Business <input type="checkbox"/> Other <input type="checkbox"/>					

## RATE SCHEDULE

Total Loan Amount Applied for	\$	Monthly Processing Fee	\$
Total Loan Amount Approved	\$	Monthly Collections Fee	\$
Loan period	\$	Insurance	\$
Admin Fee	\$	Total Monthly Instalment	\$
Interim Interest	\$	Interest Rate Per Month	%
Interest	\$	Interest Rate Per Annum	%
Principle Debt	\$		

## DECLARATION AND SIGNATURE

I have hereby applied for the loan in the amount fully disclosed herein. I confirm that I have studied all loan documentation and I do accept all costs and repayment details as indicated in the rate schedule section of this loan application

Date	Y Y Y Y M M D D	ZWMB Representative Name	
Client Signature		Signature	

## 3. TERMS & CONDITIONS

- ZWMB will deduct all loan repayments on a monthly basis from your salary account through a direct debit deduction with SSB.
- ZWMB reserves the right to take legal action either through the Magistrate's Court of Harare or through arbitration via the Commercial Arbitration Centre of Zimbabwe
- Further terms are incorporated in ZWMB's Standard Loan Letter, a copy of which is available upon request.

## 4. DECLARATION

- I certify that all information given on this application and in support thereof is true and correct. I understand that should the information prove to be incorrect, ZWMB reserves the right to decline the application or call up the loan balance outstanding.
- I undertake to provide all documents requested by ZWMB, and to update all records in the event of change of any personal details.
- I am truly and lawfully indebted to, liable, and hold myself bound to ZWMB for the due and proper payment of the amount stated in the rate schedule above and further acknowledge that my attention has been drawn to the terms and conditions of the loan facility and I undertake to abide by these terms and conditions.
- I acknowledge that ZWMB has the right to seek repayment directly from me in the event that my account is not serviced timeously through the SSB pay.
- I authorise ZWMB to recover any outstanding amount of the loan from me through SSB or my pensions fund
- I choose domicilium citandi of the above given residential address.

Signature _____	Date _____	<b>OFFICE USE ONLY</b>
<b>BANK DETAILS (Same bank account into which your Salary is paid)</b> ACCOUNT NAME _____ BANK _____ BRANCH _____ ACCOUNT NO _____		KY C DOCUMENTS CHECKED _____ COMMENTS _____ SIGNATURE _____
<b>ECOCASH / ONE WALLET / TELECASH DETAILS</b> ACCOUNT NAME _____ NUMBER _____		



# SSB DEDUCTION FORM

The Manager  
SSB  
P.O.CY 507  
Harare

Payee Code:

New	Change	Cease

NAME

MINISTRY / DEPARTMENT

EMPLOYMENT CODE NUMBER

LOAN AMOUNT

FROM DATE

TO

MONTHLY INSTALMENT

LOAN TENOR

REFERENCE

ID NUMBER

I under take to repay the approved amount commencing to the date agreed on by the consultant and myself, in the event that SSB does not effect the deduction I undertake to pay the instalment in cash.

Date:

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Phone number :

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Signature:

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Approved by (Name and signature): .....